

Department of Public Works

Right-of-Way Permit

City of Ladue * 9345 Clayton Road* Ladue, Missouri 63124 * 314-993-5665

Issue date _____ Start date _____ Permit # _____
Company _____ Contact person _____
Emergency Contact person _____
Address _____ Phone number _____
Project # _____ Application # _____ Work Order # _____
Size of Excavation _____ Excavation in _____
Location _____
Purpose _____

{As per application on file in our offices
Subject to Ladue Code of Ordinance Sections 24-64/67}

FEES

Permit amount \$ _____ <i>(separate check from bond)</i>	Bond Amount \$500.00 <i>(separate check from inspection fee)</i>
Permit check # _____	<i>(bond check returned upon final approval)</i>
2 Inspections \$ 30.00	Bond Check # _____
Total fee amount \$ _____	_____

(This permit expires 90 days after issue date & is issued subject to the provisions of the ordinances relating to excavations & obstructions to streets, alleys, & public highways.)

Permit Requirements

- Contractor is responsible for contacting Dig Rite prior to starting projects on City right-of-ways. (Missouri One Call 1-800-344-7483). Missouri State Law effective January 1, 2015, sewer and water system owners must install tracer wire and an access point within a protective enclosure in the public right of way for any newly installed or fully replaced facilities. This does not apply to storm sewers, only sanitary sewers and new water service lines. This is not required on private property.
- Prior to beginning excavation, a contractor must notify the Public Works Superintendent, Scot Bollinger at 314-993-5665 regarding the starting date and end date of the excavation.

REPAIRS

- All repairs in the roadway must be back filled with $\frac{3}{4}$ "minus rock compacted in 6" lifts within 8" of finished grade. The top 8" will be finished by using a 6" concrete base with a 2" County "C" asphalt finish lift. If a roadway repair is not completed the same day, **contractor must install a steel plate overnight.**
- Areas included in the excavation [but not in the roadway] must be restored to the original condition. At minimum these areas should be seeded & straw put down.

Date completed & approved

Superintendent approved

Checklist for Right-of-Way Permits

- ☐ Approximate start date _____
- ☐ Approximate completion date _____
- ☐ Set of Plans to scale _____
- ☐ Are you working with a major utility company (i.e. MSD, MAWC, Ameren) _____
- ☐ Will there be lane closures _____ if so how long _____
- ☐ Will this be overnight _____
- ☐ Traffic control plan _____
- ☐ Certificate of Liability Insurance _____
- ☐ Right-of-Way Bond _____
- ☐ Inspection Fee _____